



**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES

Date: 25 th March 2020	Ref No: 2033	
Type of Operational Decision:		
Executive Decision <input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>	
Status:		
Title/Subject matter: Provision of Equipment to facilitate Rapid Hospital Discharge over 7 days		
Budget/Strategy/Policy/Compliance – Is the decision:		
(i) within an Approved Budget		
(ii) in accordance with Council Policy		
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]		
Details of Operational Decision Taken <i>[with reasons]</i> : Permission purchase additional equipment and 7 day service		
Decision taken by:	Signature:	Date:
Joint Chief Finance Officer (CCG & LA)		
Interim Executive Director - Communities & Wellbeing		26.3.2020

Head of Workforce – Communities & Wellbeing		
Members Consulted [see note 1 below]		
Cabinet Member/Chair		
Lead Member		26.3.2020
Opposition Spokesperson		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**

Introduction

Following the publication of a new process for Rapid Discharge from hospital, health and care systems are working together to support a greater number of people in the community that would previously have stayed longer in hospital to recover.

This will require addition equipment.

As the new process for Rapid Discharge From hospital must be delivered 7 days a week therefore the provision of equipment must also be expanded to 7 days a week.

Proposal

It is proposed a satellite store is set up in our Intermediate Care base and stocked with additional equipment

A robust stock of the following items would initially cost £4000

- Trolleys
- Pearching Stools
- Commodes £24
- Fee standing toile frames
- Combi Loo
- 2 in 1 bed levers
- Cushions
- Mattress
- Overbed tables
- 2" raised toilet seats
- 4" raised toilet seats
- Woburn bed rails

Mattresses and hospital beds from our current provider can be provided out of hours at a cost of £200 per mattress and bed

7 day working

It is proposed to use the existing team to deliver equipment during normal office hours Mon – Fri 8am- 5pm.

At present we currently have an extra driver and van and will be able to meet demand during the day. For out of hours and at weekend it is proposed to have an on call rota which will be staffed by existing drivers who are happy to work over 7 days. When called out they will drive to the Equipment Store at Bridge Trading Estate, load the van with the required equipment and deliver. All drivers live locally so response time should be under 1 hour.

The cost of providing this on call will be an additional £250 per week plus call out hours at Grade 6

Initially it is not possible to predict how much equipment will be needed as this is the first time patients have been discharged with this level of need and so fast from hospital. Stocks will be monitored closely and forecasting provided once the new routine is established

Funding

It is proposed that all this roles will initially be funded from some of the £5 billion Covid 19 relief fund announced by the Chancellor in the March 2020 budget of which the following will be received by Local authorities and Clinical Commissioning Groups (CCGs)

The hospital discharge guidance states that enhancing the discharge process will be paid for out of the:

- £1.3bn to be held by CCGs to pay for Enhancing the NHS discharge process (Bury CCG allocation TBC)

However the above funding streams aren't likely to be enough to cover all the demands and loss of income that the council will incur as a result Covid 19 pressures